

***This agenda is to be completed and sent to your Field Instructor at least 24 hours before your weekly supervision meeting.**



Robert Stempel College
of Public Health
& Social Work

Supervision Agenda: Weekly, One Hour

Date: _____

Intern Name: _____

Field Instructor: _____

Others present: _____ (i.e. students, task supervisor/s)

Review and discuss how you completed all tasks for each of the practice behaviors (PBs) you started and/or completed this week (You must look at the Learning Contract to complete this)

Check-off competencies discussed using the Learning Contract	<input type="checkbox"/> 2.1 Ethical and Professional Behavior <input type="checkbox"/> 2.2 Diversity and Difference <input type="checkbox"/> 2.3 Advance Human Rights <input type="checkbox"/> 2.4 Research <input type="checkbox"/> 2.5 Policy Practice	<input type="checkbox"/> 2.6 Engagement <input type="checkbox"/> 2.7 Assessment <input type="checkbox"/> 2.8 Intervention <input type="checkbox"/> 2.9 Evaluation
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Review of client cases and/or client groups:

- Discuss at least one client case to discuss in detail with case plan and interventions (case file review).
- Bring documentation for review.

*Use this space to both prepare for and take notes during supervision.

Share a success: What are you most proud of this week and why?

Answer these questions about your concerns, struggles, challenges this week and discuss:

- Describe how are you feeling about working at the agency so far?
- List at least 2 self-care tools/exercises you have implemented?
- Give an example of how are you maintaining boundaries while being client-focused and building cultural competency.
- Describe an ethical dilemma and/or challenging situation at the agency this week and how you found a solution. *Be sure to refer to the NASW Code of Ethics when you present this to your field instructor.

Review: Log of hours, supervision log, assignment due dates, documentation, upcoming projects, process recordings, follow up needed and include and document due dates on your calendar

<p>Practice Behaviors (PBs): List practice behavior tasks you must still complete below and/or highlight them directly on your Learning Contract</p> <p><i>*Your Field Instructor will need to help you identify activities at the agency you can participate in once you identify the required tasks from the Learning Contract together.</i></p>	<p>Document how and when you expect to complete the tasks:</p>				
<p>Competency 1—Demonstrate Ethical and Professional Behavior: List PBs and the tasks from the Learning Contract</p> <p>Example:</p> <table border="1" data-bbox="120 285 1174 663"> <thead> <tr> <th data-bbox="120 285 834 401">Behavior:</th> <th data-bbox="834 285 1174 401">Required Field Learning Task:</th> </tr> </thead> <tbody> <tr> <td data-bbox="120 401 834 663"> <p>1. Make ethical decisions by applying the standards of the NASW Code of Ethics, relevant laws and regulations, models for ethical decision-making, ethical conduct of research, and additional codes of ethics as appropriate to conduct. <i>Dimensions: Skills, Values, Cognitive and Affective Processes</i></p> </td> <td data-bbox="834 401 1174 663"> <p>a. Discuss NASW Code of Ethics with Field Instructor and apply to a case in supervision b. Identify and discuss ongoing ethical dilemmas in the agency in supervision</p> </td> </tr> </tbody> </table>	Behavior:	Required Field Learning Task:	<p>1. Make ethical decisions by applying the standards of the NASW Code of Ethics, relevant laws and regulations, models for ethical decision-making, ethical conduct of research, and additional codes of ethics as appropriate to conduct. <i>Dimensions: Skills, Values, Cognitive and Affective Processes</i></p>	<p>a. Discuss NASW Code of Ethics with Field Instructor and apply to a case in supervision b. Identify and discuss ongoing ethical dilemmas in the agency in supervision</p>	
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<p>Competency 2—Engage Diversity and Difference in Practice: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 3— Advance Human Rights and Social, Economic, and Environmental Justice: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 4— Engage in Practice-Informed Research and Research-Informed Practice: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 5— Engage in Policy Practice: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 6— Engage with Individuals, Families, Groups, Organizations, and Communities: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 7— Assess Individuals, Families, Groups, Organizations, and Communities: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 8— Intervene with Individuals, Families, Groups, Organizations, and Communities: List PBs and the tasks from the Learning Contract</p>					
<p>Competency 9- Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities: List PBs and the tasks from the Learning Contract</p>					

Additional Action Items:

- Make a section in your internship binder called “Weekly Supervision Agendas” for this form.
- Review/answer the questions BEFORE your supervision meeting so you can be prepared.

* Field instructors must be present for supervision and BSW and MSW I student supervision can be done in groups.